

## **Monument School District #8**

127 North Street / PO BOX 127  
Monument, Oregon 97864  
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**Superintendent** Laura Thomas

**Administrative Assistant** Shawnah Schafer

### **Local Meal Charge Policy for Monument School**

Meal and item charge requirements will include the following:

All students may charge meals.

No supplemental items will be allowed for purchase until outstanding charges are paid. Any money given to the office will be applied toward any outstanding charge balance.

Households will be billed monthly for any meal charges. Families are asked to pay their bill promptly.

The school food service department allows parents to prepay for meals and put money on their student's account. All money is to go through the school office.

For households that cannot afford to pay their school meal charges, the district will work with them to establish a payment plan.

In the event that every attempt has been made to collect debt for the student meal account and the student leaves the district, the district will work with the food service department to clear the debt from the food service budget.

The district ensures all students have an opportunity to eat through the above stated practices as well as through a nonfood service fund that pays for student breakfasts and lunches when they do not have any other resource available. Families may contact the school office at any time during the school year to apply for Free or Reduced Meals. This application is confidential. Once an application is submitted, families will be notified by mail of meal status; Free, Reduced, or Paid.