

Monument School District #8

PO BOX 127
127 North Street
Monument, Oregon 97864
541-934-2646

Superintendent Laura Thomas
Secretary Shawnah Schafer



July 22, 2021

Part-time Educational Assistant: Preschool Teacher

Monument School District No.8 is seeking applicants for **5 hours a day** to serve as an educational assistant: preschool teacher. Pay begins at \$13.99/hour and can increase for relevant experience. This position does not qualify for benefits.

MINIMUM QUALIFICATIONS:

- High School Graduate
- Associates Degree or Ability to obtain their Paraprofessional Certificate
- Enjoy working with young children
- Holds a current First Aid/CPR Card or willing to obtain by hire date

JOB DUTIES

- Responsible for all aspects of the preschool classroom and instruction.
- Create daily educational lessons on a variety of subjects, at varying ability levels, to prepare students with the knowledge and skill to enter kindergarten.
- Provide an organized and structured, but fun classroom environment.
- Supervise elementary morning recess, lunch, and lunch recess.
- Ability to act as a professional employee while helping to contribute to a welcoming environment for your younger students.
- Attends all meetings and seminars scheduled by supervisor or administration.
- Maintains a neat, clean, professional, and collaborative presence while on duty.

Please contact the district office for an application or questions.

Qualified Monument School District Employees have 1st priority for first 10 day of posting; all are encouraged to apply at any time.

Reasonable accommodations for the application and interview process will be provided upon request and as required in accordance with the Americans with Disabilities Act of 1990. Individuals with disabilities may contact ADA Compliance Officer at 541-575-2646 for additional information or assistance. Speech/Hearing impaired persons may contact the district for assistance through the Oregon Telecommunication Relay Service at 1-800-735-2900. We encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We hire and promote without regard to race, color, gender, national origin, religion, or age, unrelated to job performance. Fingerprinting and criminal record checks are required by the Oregon Department of Education. (ORS 584-36-062)