

Monument School District #8

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Superintendent: Laura Thomas
Deputy Clerk: Emma Winkelman
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Monument School District Communicable Disease Management Plan For School Year 2023-2024

School/District/Program Information

District or Education Service District Name and ID: 2010

School or Program Name: Monument School District

Contact Name and Title: Laura Thomas, Superintendent

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Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Table 1

Plan Types	Hyperlinks and Descriptions
School District Communicable Disease Management Plan OAR 581-022-2220	<p>For all things communicable disease related we will work in partnership with our local health authority at the Grant County Health Department along with using the following resources:</p> <ul style="list-style-type: none"> Monument School District Communicable Disease Plan which can be found at http://monumentschool.com/forms/ Guidance for Schools COVID-19 Pandemic Addendum which can be found at https://www.oregon.gov/ode/students-and-family/healthsafety/Documents/commndisease.pdf
Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases. OAR 333-019-0010	<p>School District policies and handbook outline any exclusion measures. These documents can be found at</p> <ul style="list-style-type: none"> Monument School District Policies can be found at https://policy.osba.org/monument/index.asp Monument School District Student Handbook can be found at http://monumentschool.com/forms/
Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220	<p>Students who arrive at school with excludable symptoms will be held in the isolation area until their parent picks them up.</p> <p>Students who become ill at school with excludable symptoms will remain at school supervised by staff until the parent picks them up from the isolation area. Staff will never leave the student unsupervised maintain sufficient composure and disposition to no worry a student.</p>
Emergency Plan or Emergency Operations Plan OAR 581-022-2225	<p>All district plans can be found at http://monumentschool.com/forms/</p>
Mental Health and Wellbeing Plans such as those prepared for Student Investment Account (optional)	<p>Monument School District partners with Community Counseling Solutions to support mental health and well being of students. We will also be receiving services from a school counselor in partnership with our local ESD.</p>
Additional documents reference here:	N/A



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2: Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none">• Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained.• In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary.• Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners.	Laura Thomas, Superintendent/Principal	N/A
School Safety Team Representative (<i>or staff member knowledgeable about risks within a school, emergency response, or operations planning</i>)	<ul style="list-style-type: none">• Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures.• Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system.	Laura Thomas, Superintendent/Principal	N/A
Health Representative (<i>health aid, administrator, school/district nurse, ESD support</i>)	<ul style="list-style-type: none">• Supports building lead/administrator in determining the level and type of response that is necessary.• Reports to the LPHA any cluster of illness among staff or students.• Provides requested logs and information to the LPHA in a timely manner.	Laura Thomas, Superintendent/Principal	N/A

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
School Support Staff as needed (<i>transportation, food service, maintenance/custodial</i>)	<ul style="list-style-type: none"> Advises on prevention/response procedures that are required to maintain student services. 	Laura Thomas, Superintendent/Principal	N/A
Communications Lead (<i>staff member responsible for ensuring internal/external messaging is completed</i>)	<ul style="list-style-type: none"> Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. Shares communications in all languages relevant to school community. 	Laura Thomas, Superintendent/Principal	N/A
District Level Leadership Support (<i>staff member in which to consult surrounding a communicable disease event</i>)	<ul style="list-style-type: none"> Has responsibility over communicable disease response during periods of high transmission in community at large. May act as school level support to Building lead/Administrator activating a scaled response. Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Laura Thomas, Superintendent/Principal	N/A
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	Laura Thomas, Superintendent/Principal	N/A
Others as identified by team		N/A	



Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

Suggested Resources:

- [Equity Decision Tools](#) for School Leaders
- [Community Engagement Toolkit](#)
- [Tribal Consultation Toolkit](#)

Local Plans/Resources:

- Due to Monuments small size, we are able to look at the impact of decisions at the individual student/family level and adjust ensure there is equity for all students and families.

Table 3: Centering Educational Equity

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure continuity of instruction for students who may miss school due to illness.	Monument school staff has always worked in close partnership with families to ensure continuity of instruction if students miss school due to illness to meet individual needs.
Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.	All decisions and plans in the Monument School District are looked at through an equity lens to ensure an equitable education for ALL students.
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.	Any needed differentiated plan needed will be created on an individual basis.
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	All decisions and plans in the Monument School District are looked at through an equity lens to ensure an equitable education for ALL students.

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.



Section 3. Communicable Disease Outbreak Prevention and Response

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.

Suggested Resources:

1. Communicable Disease Guidance for Schools which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
7. [Supports for Continuity of Services](#)

Table 4. Communicable Disease Mitigation Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	The district will connect families with information and local resources regarding immunization as needed.
Face Coverings	Face coverings are not required but supported for any student/staff/family who chooses to wear a face covering.
Isolation	Students who arrive at school with excludable symptoms will be held in the isolation area until their parent picks them up. Students who become ill at school with excludable symptoms will remain at school supervised by staff until the parent picks them up from the isolation area. Staff will never leave the student unsupervised maintain sufficient composure and disposition to no worry a student.
Symptom Screening	All students are informally screened each day and throughout the day and the office is notified if a student appears ill or becomes ill throughout the day and the appropriate steps are taken.
COVID-19 Diagnostic Testing	The district can connect families with COVID-19 diagnostic testing information and local resources as needed.
Airflow and Circulation	Maintenance staff will ensure all ventilation and airflow equipment is operating properly and filters are changed at recommended increments. All buildings and classrooms will utilize outdoor classroom settings

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
	when appropriate. When indoors, the opening of doors and windows will be used when appropriate to help increase ventilation and airflow.
Cohorting	The district will facilitate any cohorting as required by guidance.
Physical Distancing	The district will facilitate any physical distancing as required by guidance.
Hand Washing	Staff will teach/review hand washing to students as needed. Proper hand-washing techniques will be discussed and demonstrated to age groups that need the demonstration to learn the proper skills.
Cleaning and Disinfection	All buildings will be cleaned/disinfected/sanitized each day with practices being increased as appropriate given present illness in our district/community.
Training and Public Health Education	The district will continue to work closely with the Grant County Health Department and share any information with our community as appropriate.

PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

This plan can be viewed at: <http://monumentschool.com/forms/>

Date Last Updated: August 14, 2023

Date Last Practiced: Actively being practiced